Dear Applicant and Guardian(s):

Thank you for your interest in the TRIO Upward Bound Program at Howard College. Let me take this opportunity to introduce our program, Upward Bound. Upward Bound is a federally funded college preparatory program for high school students. We offer services to a selected group of high school students who meet our criteria. Our services include Saturday academies during the school year, trips to a college campus, tutoring, a six-week summer program, and parent workshops. We provide academic advisement as well as academic instruction for students throughout high school in order to prepare them for college curriculum, and we track each student until they graduate from college. The program is 100% federally funded by the U.S. Department of Education and all services are FREE to participants.

All information you provide in the application will be used to determine your eligibility for the TRIO Upward Bound Program and will be kept under strict privacy. If you are accepted in the program, you will receive services which include, but are not limited to:

- Academic Advising
- Saturday Academy at HC campus
- College Admission/Financial Aid Application Assistance
- Weekly Tutoring
- College Tours
- SAT/ACT Preparation
- Academic & College Advising
- Educational/Cultural Activities
- Scholarship Search and Workshop
- Academic, Personal & Professional Skills Building Workshops

To be eligible for the TRIO Upward Bound Program, you must:

- Be a United States citizen or Permanent Resident.
- Meet federal income criteria and/or be a potential first-generation college student (neither parent/guardian have graduated with a 4-year baccalaureate degree);
- Be an eligible student at Big Spring High School:
- Have desire and motivation to attend college after high school.

We welcome your interest in our program. Enclosed in this application are forms for you and your parents/guardians to complete. It is essential that all forms be completed accurately before they are returned to Upward Bound. These forms are an important part of the process to give you fair consideration for admission. Incomplete applications will not be processed. Providing false information will be grounds for denying admission to Howard College, Upward Bound.

We will contact you for an interview with your parents and will be happy to answer any questions you may have regarding Upward Bound. We look forward to meeting you and thank you for your interest in Upward Bound at Howard College. Please turn all documents into the counselor’s office at Big Spring High School.

Sincerely,

Tommie Alvarez
Upward Bound Project Director

432-264-5156
Application Checklist:

☐ Completed Application
☐ Student Post-Secondary Plans
☐ Income Verification
  ➢ Signed Copy of IRS Tax Return (pages 1-2 of 1040, 1040A, or 1040EZ tax form)
  OR
  ➢ Income Verification Statement (ONLY IF YOU DID NOT FILE TAX)
☐ Copy of Birth Certificate
☐ Copy of Social Security Card
☐ Parent/Guardian and Student Contract
☐ Record and Release Authorization Form
☐ Official high school transcript
☐ Copy of most recent report card
UPWARD BOUND
HOWARD COLLEGE, BIG SPRING

This application is valid for the Howard College, Big Spring, Upward Bound program. Upward Bound is a federally funded TRIO program. There is no cost to participate.

Upward Bound is a year-round program geared toward students who are currently in 9th-12th grades with academic potential who are interested in pursuing a college education.

The program provides fundamental support to participants in their preparation for college entrance through tutoring, workshops, and a mandatory six-week summer program at Howard College.

Applications are accepted at all times.

This application will be processed for services to start spring 2023.

Application Deadline: November 18, 2022
UPWARD BOUND PROGRAM

Student Application

Full Name: ___________________________
Last __________ First __________ M.I. __________

Address: ___________________________
Street address __________ State __________ ZIP Code __________

Student’s ID #: ___________________________ Current Grade: 9  10  11  12

Home Phone Number: ___________________________ Cell Number: ___________________________

Date of Birth: ___________________________ Age: _____ Social Security: ____  ____  ____- ____- ____

Gender: ☐ Male ☐ Female ☐ Other  Please provide copy of Birth Certificate and Social Security Card

Student Ethnicity

Ethnicity: (more than one race may be reported)
☐ Black or African-American ☐ Asian ☐ Native American or Alaskan Native ☐ Hispanic/Latino
☐ Native Hawaiian or Pacific Islander ☐ White/Caucasian ☐ Other: ___________________________

Student Citizenship

Are you a U.S. Citizen/Permanent Resident? ☐ Yes ☐ No

NOTE: You must be a US citizen or legal resident of the United States in order to participate in and receive services from Upward Bound.

Permanent Resident #: ___________________________

Student Marital Status and Language

What is your marital status?
☐ Single ☐ Married ☐ Separated ☐ Divorced

Do you have any dependents (children)? ___________________________

Is English spoken as the primary language in your home?

If no, please specify the primary language: ___________________________

High School Information

Current grade in school:  9     10     11     12   Student ID#   GPA   Counselor Name: 

Please list any extracurricular activities you are involved with:

1) ____________________________  2) ____________________________

3) ____________________________  4) ____________________________

If you have attended any other high schools, please provide information below:

1) ____________________________________________________________________

School name   City/State   Grade attended

Personal Needs

Please list, in order, the careers or occupations you are most interested in:

1) ____________________________  2) ____________________________  3) ____________________________

Please list, in order, the colleges, universities or technical schools you may be interested in attending:

1) ____________________________  2) ____________________________  3) ____________________________

Please check all the academic areas you need assistance with (you may check more than one):

☐ English/Literature   ☐ Mathematics   ☐ Science   ☐ Foreign language

☐ Social Studies   ☐ Other (specify) ____________________________

Please check from the following list so that we may assess your needs along with your strengths and weaknesses in order to develop an individualized plan for you.

____ Study skills   _____ Time management

____ Test-taking skills   _____ Career Development

____ College planning   _____ ACT/SAT Preparation

____ Scholarship/Financial Aid   _____ Using the Internet

____ Tutoring LIST SUBJECT AREAS!

1. ____________________________ Comments: ____________________________

2. ____________________________

3. ____________________________

For office use only:

Eligibility

☐ Low income   ☐ First generation college student   ☐ Low income & first generation   ☐ At risk
Parent and Financial Eligibility Information

To parent or legal guardian: The personal information, including financial status and educational levels, given to the Upward Bound Projects is used for reporting purposes with the United States Department of Education. No one may access, view or utilize the information unless they work with or for Upward Bound Projects at Howard College, Big Spring or unless they are given specific or legal authorization to said information. This information is required to determine if your child meets federal eligibility guidelines established by regulations of the United States Department of Education. All information is protected under the Family Educational Rights and Privacy Act (FERPA, 20 USC 1231a).

To Be Completed by Parent/Guardian

Student resides with:  □ Both Birth parents  □ Single Parent  □ Adoptive Parents  □ Foster Parents or ward of the court
□ Other_____________________________________

Name of Student:

Last  First  M.I.

Father/Guardian

Name:

Last  First  M.I.

Occupation ________________________________________ Phone# ________________________________

Highest Level of Education Completed:

□ Junior High   □ 6 □ 7 □ 8   □ High School □ 9 □ 10 □ 11 □ 12 □ GED

□ Some college   □ Associates Degree   □ Bachelor’s Degree

Mother/Guardian

Name:

Last  First  M.I.

Employer ________________________________________ Phone# ________________________________

Highest Level of Education Completed:

□ Junior High   □ 6 □ 7 □ 8   □ High School □ 9 □ 10 □ 11 □ 12 □ GED

□ Some college   □ Associates Degree   □ Bachelor’s Degree

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List other children, starting with the oldest

Use additional page, if necessary.
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<th>Relationship</th>
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**List other family/people living with you**

**Income information**

Please attach a copy of your most recent tax return forms.

**Page 1-2 with TAXABLE Income amount.**

Filing status: ___Single  ___Married, filing jointly ___Married, filing separately ___Head of Household  ___Qualifying widow

Total number in household ___

Please check your TAXABLE family income for most recent tax year

- $13,470 or less
- $13,470 - $18,180
- $18,181 - $22,890
- $22,891 - $27,600
- $27,601 - $32,310
- $32,311 - $37,020
- $37,021 - $41,730
- $41,731 - $46,440
- $46,441 or more

**Income Verification information if federal taxes were NOT filed**

Please complete this page if you do not attach a current income tax form.

Federal regulations require that verification of family income must be submitted as part of the application/admission process for Upward Bound. If you were not required to file an income tax return for the last calendar year, you must complete this form and sign it.

**Source of Income**

- Salary & Wages
- Self-Employment Income
- Social Security
- Disability Income
- Veterans Benefits
- Child Support
- Aid for Dependent Children (AFDC)
- Food Stamps
- Unemployment Insurance
- Retirement
- Other

**Amount**

- $______________________
- $______________________
- $______________________
- $______________________
- $______________________
- $______________________
- $______________________
- $______________________
- $______________________
- $______________________

**Total Yearly Income** $______________________

I certify that the above information and income is accurate and correct to the best of my knowledge. I agree to provide any documents necessary to verify any information reported on this form.

__________________________  _______________________
Parent/Guardian Signature   Date
Spend some time with this section. We are interested in getting to know who you are. Please submit a neatly hand-written or typed autobiography. (Attach this statement with your application. Make sure to address the following:
• Introduce yourself (your family, background, educational, and career goals).
• Reasons why you would like to join TRIO Upward Bound and what do you expect to gain by joining the program.
• How will being a part of TRIO Upward Bound help, you reach your personal and academic goals?
• Anything else that may be helpful in giving us a more complete picture of you (participation in extracurricular activities, community service, working, etc…)

____________________________________________

Teacher/Counselor Recommendations

Please list the name of two current teachers or counselors we can contact for more information about you (Please let your teacher know you are providing their name and email on your Upward Bound application as a recommender).

Teacher name: ____________________________ Teacher email: ____________________________

What subject does the teacher teach? ☐ Arts ☐ English ☐ History ☐ Math ☐ Science ☐ Other ___________

Teacher name: ____________________________ Teacher email: ____________________________

What subject does the teacher teach? ☐ Arts ☐ English ☐ History ☐ Math ☐ Science ☐ Other ___________
Application must be completed in black or blue ink only.

Today’s Date: _____/_____/_________

Last Name: _______________________________________ First Name: ____________________________ MI:_______

Student ID # _____________________________________

The person(s) signing below gives consent for their daughter’s/son’s/ward’s to be occasionally called out from class for academic and/or college advising, college application and enrollment, and FAFSA submission.

MEDICAL RELEASE FORM

In the event of an illness or accident, the person(s) signing below authorizes Cosumnes River College Upward Bound to take all necessary steps to provide first aid, medical, and psychological treatment to my son/daughter/ward. This includes authorization for hospital and medical facilities outside of the Howard College campus to administer medical care. I/We authorize the release of medical treatment and information to the Howard College Upward Bound Personnel. I/We further agree to use my son’s/daughter’s/ward’s insurance coverage, in paying medical bills which may be incurred. I/We understand that balance not covered by insurance will be my/our responsibility to pay. I/We agree to release Howard College Upward Bound from all legal claims and from any liability except those claims and rights that arise from gross negligence or willful misconduct on the part of Howard College personnel.

I/We have read the above information and agree to allow (Print name of Applicant) ______________________________ to participate in the Howard College Upward Bound program as well as all excursions taking place as of this date, based on the conditions indicated above.

MEDIA RELEASE FORM

The person(s) signing below permit the Howard College Upward Bound representative and/or news media to photograph, videotape, audiotape, duplicate, and transfer to any present or future agents. Howard College Upward Bound and/or the news media may use the photographs, videotapes, and audiotapes that show program participants and/or their likeness, as appropriate to promote Howard College Upward Bound program as well as related objectives, and activities. I release the Howard College Upward Bound of any obligation to compensate my son/daughter/ward, myself and/or any party acting, on my behalf, for the use of the above-mentioned media.

ACADEMIC RECORDS RELEASE STATEMENT

The person(s) signing below give consent and authorize Howard College Upward Bound staff and representatives

• To have access to and make and receive copies of my son’s/daughter’s/ward’s academic records such as report cards, school transcripts, State standardized test scores, disciplinary records, class schedule, and SAT/ACT or GED scores.

• I/We understand that these records will be kept in strict confidence and will be used solely to: a) assess need/eligibility for program services; b) monitor my son’s/daughter’s/ward’s academic progress; c) evaluate the effectiveness of program activities; and d) fulfill program reporting.

• I/We consent to the disclosure of any personally identifiable (e.g. Social Security, Birthdate, etc.) information as defined by FERPA or my education records to the Howard College Upward Bound staff for the purpose of confirmation of the student’s post-secondary enrollment status as reported on the National Clearinghouse Student Tracker.

• This authorization will remain in effect for six years following high school graduation.

• I/We authorize the release and exchange of student financial aid information from colleges/universities and the federal government to the Howard College Upward Bound.

• I/We authorized the Howard College TRIO Upward Bound program to share and discuss information with school personnel in support of my son’s/daughter’s/ward’s academic success.

PLEASE READ AND SIGN BELOW

I/We hereby certify that the information reported in this application packet is true, complete, and accurate to the best of my/our knowledge. I/We understand that a false statement or misrepresentation will make the applicant ineligible for Howard College TRIO Upward Bound.

________________________________________  ______________________________________  __________
PRINT STUDENT NAME STUDENT SIGNATURE DATE

________________________________________  ______________________________________  __________
PRINT PARENT/GUARDIAN NAME PARENT/GUARDIAN SIGNATURE DATE
PARENT/GUARDIAN CONTRACT

Please read carefully
If accepted to Howard College College TRIO Upward Bound Program, I, the parent/guardian, agree to:

• Encourage my son/daughter/ward to successfully graduate from high school and pursue higher education.
• Support the Upward Bound goals set for my son/daughter/ward.
• Require my son/daughter/ward to attend all Upward Bound activities, that are identified to assist the participant in reaching their academic goals which may include tutoring, workshops, Saturday Academies, and more.
• Require my son/daughter to attend the MANDATORY six-week summer academy program.
• Attend and participate in Upward Bound event(s) that require my presence.
• Understand that if my son/daughter/ward does not meet the goals and expectations of the program or fully use the services provided, he or she may be dismissed from the programs.
• Understand that if my son/daughter/ward does not adhere to Big Spring Independent School District rules and expectations, he or she may be dismissed from the program.

Parent/Guardian Name                                      Parent/Guardian Signature

STUDENT CONTRACT

I understand the purpose of the Howard College TRIO Upward Bound (UB) program, is to prepare participants to successfully complete a program of post-secondary education. As part of my personal effort in this preparation, I am signing this contract and commit to the following:

• Successfully graduate high school and enroll in a college of my choice the semester/quarter after high school.
• Make every attempt to complete a post-secondary educational program
• Maintain at least 2.5 GPA.
• Apply for college and financial aid during my senior year.
• Participate in Howard College Upward Bound through the completion of my high school education and/or Summer Bridge Program.
• Actively participate in all Upward Bound activities, which includes tutoring, workshops, Saturday Academy, field trips, educational and cultural activities, etc.
• Actively participate in the 6-week Summer Program while I am a part of the Upward Bound program.
• Communicate with Upward Bound Staff about educational and/or personal goals and attend all appointments arranged by Upward Bound Staff.
• Grant Upward Bound access to my college enrollment, retention, and completion information.
• Grant Upward Bound access to my financial aid information from colleges and the federal government.
• I will comply with all the rules and regulations of Howard College Upward Bound, and I am aware that my failure to comply could result in dismissal from the program.
• Understand that if I do not meet the goals and expectations of the program or fully use the services outlined for me, I may be dismissed from the program.
• Understand that if I do not adhere to Big Spring Independent School District rules and expectations, I may be dismissed from the program.

Student Name                                      Student Signature
