



SWCD HOUSING APPLICATION

OFFICE USE:	
Rec Application	_____
Rec Deposit	_____
Rec Meningitis Form	_____
BMV OK	Y N
Sent request for	_____
Date _____	
Sent Confirmation letter	_____

Indicate the term and year for which you are applying:

Fall _____ Spring _____ Mini _____ Summer I _____ Summer II _____ Year 20 _____

Name: _____
Last First Middle

Mailing Address: _____
Street City State Zip

Howard College/SWCD ID #: _____ E-mail address: _____

Home Phone # _____ Mobile Phone # _____

Date of Birth: _____ Male _____ Female _____ Ethnicity: Black _____ Hispanic _____ White _____ Asian _____ Other _____

Roommate Preference: _____

What is your area of study? _____

Will you be receiving a scholarship? No Yes

Emergency Contact Information:

Parent/Guardian Name(s): _____

Home Phone Number: _____ Work: _____

List a second contact: _____ Phone: _____ Work: _____

Medical Information:

Insurance Company: _____ Policy# _____ Group# _____

Insurance is under whose name? _____

Effective January 1, 2010, all students residing in residence halls on college campus are required by state law to have received a vaccination for bacterial meningitis as least ten days prior to taking residence. All residents must include proof of vaccination when submitting this application.

List any medications you are allergic to and/or medical conditions that may be pertinent to the type of medical attention you receive: _____

Liability Release: I release SWCD/Howard College, its employees and representatives from any responsibility for incidents that cause me physical, mental, or monetary loss or damage.

Have you ever been convicted of a felony? No Yes (if yes, please explain on a separate sheet of paper)

Date _____ Applicant's Signature _____

This application and contract become valid when completed and returned with a \$100 room deposit made payable to SWCD. Do NOT send cash. Payment methods accepted: send a personal check or money order payable to SWCD to the SWCD Enrollment Services office or give credit card number by phone to HC Business Office at 432-264-5035. Housing assignments are made on a first come first serve basis. Deposits are refundable only if requested by July 15 for the academic year, December 15 for new housing applicants for the spring semester, and May 1 for summer terms. All Housing fees are subject to change without notice.

If you have any questions, please call 432-264-3777.
Students may contact **Maydee Vande Hey, Coordinator of Residence Education** at mvandehey@howardcollege.edu / 432-897-2249 VP
Return this application and deposit to:
SouthWest College for the Deaf
Enrollment Services Office
3200 Avenue C
Big Spring, TX 79720

SOUTHWEST COLLEGE FOR THE DEAF RESIDENCE HALL CONTRACT

This agreement, between the Howard County Junior College District, a state institution, hereinafter referred to as "District" and:

*Last Name First Middle Student ID #
*Hereinafter referred to as "student":

Occupancy term covered by this contract (please select one):

Academic Year _____ Fall _____ Spring _____ Mini _____ Summer I _____ Summer II _____

Cost per semester

SWCD Fall and Spring Terms

Dorm Room \$ 750.00
Laundry Fee \$ 50.00
Meals \$1,808.78
Plus Tax if applicable \$ 149.22

SWCD Summer and Mini Terms

Summer* \$325 each session + \$20 Laundry Fee = \$345
Mini* \$225 + \$20 Laundry Fee = \$245

***A meal plan is not available for these terms.**

Student agrees to pay the established rate for room and board in the District Residence Halls for the amount specified and the contract period indicated above. **SWCD/Howard College reserves the right to change prices without notice. All students residing in the Residence Halls are required to purchase the meal plan.**

Payment Agreement (Check One)

_____ **Scholarship** (please specify what will be covered) _____ Full room & board _____ Room only Amount \$ _____

_____ **Payment in Full** (Due at registration.) (Student must pay in full for summer and mini)

_____ **Installment Plan:** First payment due at registration; remaining payments due on dates indicated by the HC Business Office.

_____ **TWC/VR pays in full. If in part, amount \$** _____

Payment is due at the time student registers for classes and/or moves into the residence halls. Room rent is non-refundable regardless of reason for withdrawal from the residence hall. Breach of contract does not release student from financial obligation to the District.

Student Conduct

Student agrees to abide by the terms and conditions of this contract, District Catalog, Student Handbook, Residence Hall Supplement, and other rules and regulations governing the conduct of students which are now in effect and any that may be reviewed and published at a later date. The Student Handbook can be found at: <http://catalog.howardcollege.edu/index.php?catoid=19>. It is the student's responsibility to become knowledgeable of policies and procedures.

All rooms are subject to entry at reasonable times by Coordinators of Residence Education and other college officials to check the condition of rooms, the need for repairs, or to make repairs. The college reserves the right to enter any room to maintain discipline and to provide security of student's property. If possible, room entry will be arranged in advance; however, authorized representatives of the college shall have the immediate right to enter in case of an emergency or when circumstances warrant strong evidence of violation of college policies. In order to control the use of illegal drugs in the residence halls, the District reserves the right to use the services of law enforcement and/or private agencies to search for drugs in the residence halls, including students' rooms at any time. These searches may be conducted on a random basis and without notice to students.

Liability

Although SWCD/Howard College and the Housing department will exercise reasonable efforts to protect student property, SWCD/Howard College and the Housing department are not liable for loss from theft or damage to any property belonging to students or guests. All students are urged to make sure that **personal properties** are covered by insurance, either with their parents' homeowners' insurance policy or by a special student policy available for this specific purpose by an insurance firm specializing in this type of coverage.

I hereby agree to assume and be primarily responsible for all rental payments and other obligations provided for above. In witness whereof the parties hereto have executed this agreement as of:

Student's Signature

Date

Coordinator of Residence Education Signature

Date

The Howard County Junior College District does not discriminate on the basis of race, color, national origin, sex, disability, age, religion, veteran status, or any other legally protected status in educational programs, activities, admission, or employment practices. The following position has been designated to handle inquiries regarding the non-discrimination policies: Director of Human Resources, 1001 Birdwell Lane, Big Spring, TX 79720, (432) 264-5100.