

Navigating the ERS website: www.ers.texas.gov

On the ERS home page, click on **My Account Login** in the green bar towards the top of the page to enroll and set up online access.

1. Click on **Register Now** in the green **Not Registered? box** to set up your account or **Proceed to Login** if you have already registered.
2. The first time you log in you will need to Register.
3. From the Member Home Page once you are registered:
 - a. When your life insurance is effective, click on 'beneficiary summary'.
 - i. Follow the instructions to add or change a beneficiary.
 - b. Click on 'Benefit Summary' to review your coverage at any time.
 - c. Click on 'Benefits Enrollment' to make changes during summer enrollment.

NOTE: If you have changes to your personal information (name, address, phone), please change it in Greenshades and Human Resources will use that to change your personal information with ERS.

Member Home Page

- My Personal Information**
 - [Name](#)
 - [Addresses and Eligibility Basis](#)
 - [Email Address and Password](#)
 - [Phone Numbers](#)
- My Insurance Information**
 - [Family Status Change](#)
 - [Post-Hire Change](#)
 - [Election Update](#)
 - [Benefits Enrollment](#)
 - [Benefits Summary](#)
 - [Tobacco User Certification](#)
 - [Annual Out-Of-Pocket Premiums](#)
- My Beneficiaries**
 - [Beneficiary Summary](#)
- My Retirement Information**
 - [Account Balance Summary](#)
 - [Retirement Estimate](#)
 - [Statement of Retirement Benefits](#)

Disregard this section. This does not apply to our retirement plans.
- Commuter Spending Account**
 - [Commuter Spending Account](#)
- Power of Attorney Information**
 - [Power of Attorney](#)

From the ERS home page you can access the following under Benefit Programs:

Health Insurance - Includes links to...

- HealthSelect and Consumer Directed HealthSelect where you can:
 - Link to the BlueCross BlueShield website
 - Find a doctor or provider
 - View Explanation of Benefits
 - Enroll and set up your account
 - Print a temporary card

Prescription Drug Coverage:

- Link to Optum RX site / Mail order information / Network Pharmacy locator

Life and AD&D Insurance:

- Basic Term Life
- Optional Life Insurance
- Dependent Term Life
- Accidental Death & Dismemberment

Dental Coverage:

- State of Texas Dental Choice Plan
- DeltaCare DHMO

Tax-advantaged Spending/Savings Accounts:

- Flexflex
- Consumer Directed HealthSelect health savings accounts

Retirement:

Note – We do not have ERS retirement, only ERS insurance benefits, so this section does not apply to us.

Texas Income Protection Plan:

- Short-term and long-term disability insurance

State of Texas Vision

Dependent Eligibility Verification:

- Administered by Alight Solutions

Discount Purchase Program

Premium Rates are found on the right side of the home page:

A screenshot of a webpage section titled "Premium Rates" on a light yellow background. The text reads: "Find out how much I pay FOR COVERAGE each month:" followed by three bullet points: "Employees and survivors", "Retirees", and "Review frequently asked questions about your health plans premium".

Premium Rates

Find out how much I pay **FOR COVERAGE** each month:

- [Employees and survivors](#)
- [Retirees](#)
- [Review frequently asked questions about your health plans premium](#)

Employee News

Found under the blue Benefits Coordinator Community Group box:

- Sign up to receive employee news alerts and updates.