

Surgical Technology Student Checklist

Deadline for Application Packet Submission is June 1st

College Use Only:

Date Rec'd. _____

Initials _____

Student Name: _____

Address: _____

Telephone: _____

Email Address: _____

Student ID #: _____

Check all spaces to the left of the items completed below:

- Attended Health Professions Orientation (date): _____
- Application to Howard College Office of Admissions (if you are not currently enrolled)
- Financial Services Signature: _____
In order for the advisor to sign, your **aid packet** MUST be complete. If you are not applying for aid, sign & date here: _____
- Background Check **ONLY** <https://portal.castlebranch.com/HH88> (**Submit between January 1 and May 1**). Please keep a copy of the verification. Date submitted: _____
- Manual Dexterity Testing (only offered during the Spring Semester and must be completed by May 1st)
Date completed: _____
- Application to Program Chair (**Submit April 1 – June 1**)
- COPY** of immunizations. **Please do not submit originals.** Must have proof of the first two Hepatitis B injections by June 1st and complete series prior to the first day of school.
- Science courses must be completed by the June 1 application deadline.**

College/Date Completed		College/Date Completed	
<input type="checkbox"/> A&P I _____	<input type="checkbox"/> Microbiology _____	<input type="checkbox"/> A&P II _____	<input type="checkbox"/> Medical Terminology _____

Notify Carah Dunagan at cdunagan@howardcollege.edu of any address or phone number changes.