

# Emergency Medical Technician & Paramedic Student Checklist

## Check with Program Chair on Deadlines

College Use Only:	
Date Rec'd.	_____
Initials	_____

Student Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Student ID #: \_\_\_\_\_

Check all spaces to the left of the items completed below:

- Attended Health Professions Orientation (date): \_\_\_\_\_
- Application to Howard College Office of Admissions (if you are not currently enrolled)
- Financial Services Signature: \_\_\_\_\_  
In order for the advisor to sign, your **aid packet** MUST be complete. If you are not applying for aid, sign & date here: \_\_\_\_\_
- Background Check (<https://portal.castlebranch.com/HH88>)
  - Submit between March 1 and August 5 for Fall Semester
  - Submit between July 1 and December 31 for Spring Semester
  - Submit between January 1 and June 1 for Summer classes

Date Submitted: \_\_\_\_\_
- Application to Program Chair: **PARAMEDIC ONLY**  
(EMT – application form not necessary)
- COPY** of immunizations. **Please do not submit originals.** We will keep the copy provided for our records.

Notify Travis Hunter at [thunter@howardcollege.edu](mailto:thunter@howardcollege.edu) of any address or phone number changes.