



HOWARD COLLEGE – OFFICE OF FINANCIAL AID
APPEAL REQUEST FORM

Student Name \_\_\_\_\_

Student ID \_\_\_\_\_ SSN \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Email Address \_\_\_\_\_ Campus: [ ] Big Spring [ ] Lamesa [ ] San Angelo [ ] SWCID

Semester for which you will be appealing: 20\_\_\_\_ (Check one only) [ ] Spring [ ] SSI [ ] SSII [ ] Fall

Applications will not be reviewed until all the necessary documents are provided and the appeal form is complete.

A student who is not making Satisfactory Academic Progress can appeal to the Financial Aid office if, PER FEDERAL REGULATIONS, the student falls under one or more of the following hardships. If you do not meet one of the hardships below, you are not eligible for an appeal. Please check condition(s) under which you are applying for an appeal:

- [ ] Death of an immediate family member of the student
[ ] An injury or illness of the student or an immediate family member
[ ] Other special circumstances that prevented the student from making satisfactory academic progress

Explain any hardship, providing as much information as possible. Verification of any hardship(s), such as medical documents, death certificates/obituary, etc. must be attached. Also provide information about your plan of action for completion of coursework and educational goals. An Academic Plan may be requested in addition to this application of appeal. Please type or print clearly. Use dark blue or black ink only.

Multiple horizontal lines provided for writing the explanation of hardship and plan of action.

All of the information on this form is true and complete to the best of my knowledge. I understand that incomplete or inaccurate information could cause a delay in processing my application. I also understand that I will be notified by mail within 14 working days by the Appeal committee.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Notice Concerning Your Information: The Texas Public Information Act, with a few exceptions, gives you the right to be informed about the information that Howard College collects about you. It also gives you the right to request a copy of that information and to have the College revise any information that is incorrect. You may request to receive this information by contacting the office possessing such information.