

# BOARD OF TRUSTEES

*John Freeman, Chair*

*Maxwell Barr, Vice-Chair*

*Adrian Calvio, Secretary*

*Marisha Beck*

*Michael Flores*

*Mark Morgan*

*Ben Zeichick*

Legal Body

Fiduciary Oversight

Holds in trust fundamental autonomy & ultimate well-being of institution

Ensures regular review of the institution's vision, mission, values and strategic plan

Ensures policy-making role of Board and administration and faculty responsibility to administer and implement

Selects and regularly evaluates CEO

Conducts Board self-evaluations and ensures absence of conflict of interest and fair processes for dismissal

## PRESIDENT

Internal and External Communication

Strategic Planning

Governmental Affairs

Legislative Strategy

Service Area Development

Ultimate responsibility for priorities and initiatives that advance the Board approved vision, mission, values, goals and priorities

Oversees the organizational structure and ensures efficacy and efficiency

EXECUTIVE VP/DEANS/DIRECTOR  
Big Spring Lamesa San Angelo SWCD

EXECUTIVE  
VICE-PRESIDENT

CHIEF FISCAL  
OFFICER/  
CONTROLLER

CHIEF BUSINESS  
OFFICER/INTERNAL  
AUDITOR

CHIEF OPERATIONS/  
SAFETY AND  
SECURITY OFFICER

CHIEF TECHNOLOGY  
SYSTEMS/DATA  
SECURITY OFFICER

CHIEF HUMAN  
RESOURCES  
OFFICER

**BOARD OF TRUSTEES**

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 Selects and regularly evaluates CEO  
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**PRESIDENT**

Internal and External Communication  
 Strategic Planning  
 Governmental Affairs  
 Legislative Strategy  
 Service Area Development  
 Ultimate responsibility for priorities and initiatives that advance the Board approved vision, mission, values, goals and priorities  
 Oversees the organizational structure and ensures efficacy and efficiency

**CHIEF OF STAFF/EXECUTIVE DIRECTOR  
 INSTITUTIONAL ADVANCEMENT**

**EXECUTIVE ASSISTANT**

**EXECUTIVE DIRECTOR  
 LAMESA**

- Fundraising
- Alumni Affairs
- Foundations
- Special Events
- Grant Development
- Board Support
  - Policies/Handbook
  - Agenda and Minutes
  - Elections
  - Training

Employee Handbook

- Community Development & Relations
- Educational Partnership Development
  - Memorandums of Understanding
- Workforce Development Oversight
- Student Development
- Federal, Regional, State & Local Compliance Implementation
- Basic Needs

**EXECUTIVE VP/DEANS/DIRECTOR  
 Big Spring Lamesa San Angelo SWCD**

**EXECUTIVE VICE-PRESIDENT**

**CHIEF FISCAL OFFICER/  
 CONTROLLER**

**CHIEF BUSINESS OFFICER/  
 INTERNAL AUDITOR**

**CHIEF OPERATIONS/  
 SAFETY AND SECURITY OFFICER**

**CHIEF TECHNOLOGY SYSTEMS/  
 DATA SECURITY OFFICER**

**CHIEF HUMAN RESOURCES OFFICER**

- Community Development & Relations
- Federal, Regional, State & Local Compliance Implementation
- Workforce Development Oversight & Implementation
  - Business & Industry Outreach
  - Grants/Skills Development, JET
- Educational Partnership Development & Implementation
  - Dual Credit
  - Interinstitutional
  - Military
  - Special Projects
  - Federal & Private Prisons
  - Adult Education Literacy
  - Memorandums of Understanding
- Instructional Divisions
  - Program/Curriculum/Course Development
  - District Schedule
  - Faculty Recruitment and Selection
  - Faculty Orientation
  - Faculty Professional Development
  - Faculty Evaluation
  - Teaching and Learning Effectiveness
  - Course Scheduling
  - Learning Outcome Assessment
  - Advisory Committees
  - College Readiness
  - Instructional Grant Implementation
  - Library Services
- Student Development Student Services & Support Divisions
  - Staff Professional Development
  - Student Services Effectiveness
  - Academic Advising/Veterans
  - Testing and Tutoring
  - Accessibility Services
  - Personal Counseling
  - Health Services (BS & SW)
  - Audiology
  - Housing (BS & SW)
  - Career Services
  - Student Center
  - Activities
  - Discipline
  - Complaints
  - Veterans
  - PTK
  - Wellness
  - Basic Needs
  - Retention
  - Community Outreach
    - Fitness Center (BS)
    - Child Care (BS)
    - Ag Complex (BS)
    - Summer Camps
  - Auxiliary Services Contract Operations
    - ✓ Bookstore
    - ✓ Food Service
    - ✓ Local Workforce Solutions
  - Athletics (BS & SW)
  - Game Schedules
  - Administrative Schedules
  - Associations & Conferences
  - Camps

- Federal, Regional, State and Local Compliance Oversight/Reports
  - Department of Education/Office of Civil Rights/FERPA
  - SACSCOC
  - THECB
  - School Districts
  - Interinstitutional
  - Title IX, VI, Section 504/Title II
- Faculty Credentials
- Code of Student Conduct/Handbook
- Catalog
- Articulation Agreements
- Student Admissions and Records
  - Enrollment Services
  - International Affairs
  - Records Management
- Financial Aid
  - Title IV
  - Scholarships
- Information/Outreach
  - Marketing/Advertising
  - Website
  - Social Media
  - Recruiting
  - State Open Records Compliance
  - Publications
  - Orientation
- Institutional Effectiveness
  - Planning
  - Program Reviews
  - Outcome Assessment
  - Research
- eLearning Services

- Audit Oversight
- Bond Compliance
- Tax Regulations
- Federal and State Reporting
  - LBB
  - State Auditor's Office
  - Texas Higher Education Coordinating Board
- State Comptroller
- Depository
- Budget Analysis and Forecasting
- Budget Prep/Control
- Student Accounting
- Financial Accounting
- Staff Professional Development

- Legal Counsel Liaison
- Internal Auditing
- Investments
- Purchasing
- Property Accounting and Inventory
- Federal Property Reporting
- Risk Management
- Accounting and Compliance
  - External Funds
  - Fundraising/Foundations
- Contracts/MOUs
- Auxiliary Services Contracts
  - Bookstore
  - Food Service
  - Local Workforce Solutions (BS)
  - Howard County Extension Office
- Vehicle Registration
- Staff Professional Development

- Facilities Master Planning
- Construction/Renovation Management
- Environmental Compliance/EPA
- Safety
- Emergency Operations
- Security
  - Facility ADA
  - Accommodations
- Plant and Fleet Maintenance
- Grounds/Athletic Fields
- Transportation
- Coliseum/WITTC Operations
- Staff Professional Development

- Information Technology Services
  - System
  - Network
  - Technical Services
- ERP
- Student Information System (SIS)
- Data Security
- Staff Professional Development

- Personnel and Benefits
- Contracts/Letters of Employment
- Employee ADA
- Accommodation
- Salary Structure/ Determination/Surveys
- Federal and State Reporting
  - Department of Labor, Department of Commerce, TWC, Texas Attorney General, Texas Comptroller, EEOC, Veteran's Affairs, Insurance, IPEDS, IRS, SSA, THECB, LBB, ERS, TRS, INS
- Evaluations, Testing
- Mandatory Training
- Grievance Process
- Payroll
- Employment Process
- Staff Professional Development

# BOARD OF TRUSTEES

## PRESIDENT

*Cheryl Sparks*

CHIEF OF STAFF/ DISTRICT DIRECTOR  
INSTITUTIONAL ADVANCEMENT  
*Julie Bailey*

EXECUTIVE ASSISTANT  
*Emma Garcia*

EXECUTIVE DIRECTOR Lamesa-  
*Monica Castro*

Academic Advisor and Student Success Specialist-*Mary Ann Bara*  
Assistant-*Jessica Chavera*

EXECUTIVE DEAN-San Angelo  
*Pam Callan*

Campus Dean of Instruction-*Lanna Hubbard*  
Librarian-*Kleo Hidalgo*  
Director Academic & CTE Advising/Special Populations-*Victoria Darnell*  
District Director Administrative Services-*Shane Taiclet*  
Campus Dir Student Services-*Mike Hemmeter*  
Asst to Exec Dean-*Mary Wallace*

EXECUTIVE DEAN-SWCD  
*Danny Campbell*

Campus Director Student and Administrative Services-*Shannon Creswell*  
Director Student Success/District Accessibility Coord-*Jim Walterhouse*  
Division Chair/CTE-*Jeff Anderson*  
Division Chair/General Studies-*Dale Kesterson*  
Adm Assistant-*Mona Moore*

EXECUTIVE VICE-PRESIDENT  
*Amy Burchett*

District Positions:  
Registrar-*TaNeal Richardson*  
Dean Financial Aid-*Candice Maldonado*  
Director Institutional Effectiveness/Title V Project-*Bryan Stokes*  
Reporting Officer-*Rebecca Villanueva*  
SACSCOC Liaison-*Amber Stokes*  
Director eLearning-*Kym Clark*  
Assistant Project Director Title V/Assistant to Academic and Student Affairs Division-*Elisa Alvarado*

Campus Deans:  
Instruction-*Jenee Higgins*  
Student Success/Public Information Officer-*Cindy Smith*  
Students-*Christi Mikeska*

Athletic Director-*Mike Yeater*

CHIEF FISCAL OFFICER/  
CONTROLLER  
*Brenda Claxton*

District Director Financial Accounting-*Jeannie Carroll*  
District Director Student Accounting-*Laura Fitzpatrick*  
District Financial /Grant Accountant-*Margaret Cervantes*  
District Assistant for Financial Services-*Kasi Walker*

CHIEF BUSINESS OFFICER/  
INTERNAL AUDITOR  
*Steve Smith*

District Financial /Grant Accountant-*Margaret Cervantes*  
Grant Managers  
District Business Services Assistant-*Janey Tino*

CHIEF OPERATIONS/  
SAFETY AND SECURITY OFFICER  
*Fabian Serrano*

Directors of Facilities and Fleet Maintenance/Grounds BS-*Fernando Rodriguez SW-Julian Franco*  
Director of Coliseum & Custodial Services-*Mike Burrow*  
EPA Coordinator-*Julian Franco*  
Director Safety/Security  
*Lee Bryant (BS)*  
Safety/Security Coordinator  
*Robby Creswell (SW)*  
*Derek Williams (SA)*  
District Emergency Operations Advisor  
*Keith Hidalgo*  
Assistant to Chief Operations/Safety and Security-*Kim Sites*

CHIEF TECHNOLOGY SYSTEMS/DATA SECURITY OFFICER  
*Eric Hansen*

District Director Technical Support Services-*Quintinn Stewart*  
District Director Systems Administration-*Bob Schmidt*  
District Director Network Administration/ Information Security Manager-*Rene Maldonado*  
District Software Support Coordinator-*Devin DeVore*  
District IT Office Asst/Computer Tech-*Andi Schneider*

CHIEF HUMAN RESOURCES OFFICER  
*Rhonda Kernick*

District Payroll Manager-*Beth Spence*  
District HR Asst  
*Laura Hughes*