

**BOARD OF TRUSTEES  
HOWARD COUNTY JUNIOR COLLEGE DISTRICT  
1001 BIRDWELL LANE  
BIG SPRING, TX**

**EXECUTIVE SESSION/REGULAR MEETING**  
**TIME:** 9:00 a.m. Executive Session/SUB  
Fireplace Rm  
10:00 a.m. Tour – begins at Memorial  
Stadium  
11:45 a.m. Lunch – Cactus Room/SUB  
12:30 p.m. Regular Meeting/Fireplace Rm  
**DATE:** Monday, November 13, 2023  
**PLACE:** Fireplace Room/Student Union Building  
and by telephone  
USA Toll-Free: 1-888-204-5987  
Access Code: 3148424#  
(see more details below)

## **AGENDA**

Howard College will convene as posted to consider and take formal action, if necessary, on the following agenda items:

### **I. CALL TO ORDER**

### **II. EXECUTIVE SESSION (Personnel/551.074)**

- A. Organizational Changes

### **III. RECONVENE**

- A. Invocation
- B. Recognition of Guests
- C. Overview of Focused Meeting Purpose

### **IV. COMMUNICATION TO THE BOARD**

### **V. APPROVAL OF ROUTINE MATTERS**

- A. Minutes of Regular Meeting held on October 23, 2023, and Special Meeting on November 1, 2023
- B. Checklist for October 2023
- C. Monthly Reports of Auxiliary Services
- D. Personnel Matters
- E. Internal Audit Report

### **VI. UNFINISHED BUSINESS**

### **VII. NEW BUSINESS**

- A. Visioning/Future Directions
  - 1. Big Spring
    - a. Presentation of Resolution, Big Spring Area Community Foundation
    - b. Presentation of Resolution, Fowler Family Foundation
    - c. State of the Big Spring Campus
    - d. Student Story
    - e. Big Spring Campus and Virtual Student Roundtables Update
    - f. Big Spring Facilities Master Plan Update
  - 2. District
    - a. Notice of Deadline to File an Application for Place on the Ballot
  - 3. Lamesa
  - 4. San Angelo
  - 5. SWCD
- B. Performance Measures/Outcomes
  - 1. Access
  - 2. Student Success
  - 3. Community and Workforce Development

4. Performance Excellence
  - a. Quarterly Investment Report
  - b. Annual Investment Report
  - c. Small Class Report
- C. Monitoring
  1. Purchasing
    - a. RFP Drink Vending Services Update
    - b. RFP McKinney Building Gas Line Replacement
    - c. Technology Upgrades & Cyber Security Subscription & Support Bid
    - d. Student Information System Implementation/Professional Service Agreement
  2. Handbook and Catalog Changes
  3. Construction/Renovation Projects
    - a. Library and Music Buildings Renovation Update
  4. Audit Report
  5. Student Information System Project Implementation
  6. President's Report
    - a. Upcoming Activities
    - b. Recognitions
- D. Board Education and Development
  1. Legislative and General Updates
  2. Board Training
- E. Meeting Evaluation and Future Agenda Items

## VIII. CHAIR'S REPORT

## IX. ADJOURNMENT

**EXECUTIVE SESSION:** There may be an executive session to discuss litigation, property, gifts, personnel, security or economic development negotiations pursuant to Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.087.

*The Board of Trustees, administration and guests gather for lunch at 11:45 a.m. on the day of the Board meeting in the Cactus Room in the Student Union Building on the Howard College campus. This is a social function unrelated to public business with no deliberation of items listed on the agenda.*

The regular meeting will be called to order at 9:00 a.m. and proceed to an Executive Session, tour, and lunch and reconvene at 12:30 p.m. To listen to the meeting beginning at that time, call the following number:

**Join the conference call for audio**

USA Toll-Free: 1-888-204-5987

Access Code: 3148424#

Related documents are available on the Howard College website at <https://howardcollege.edu/home/about/board-of-trustees/>.

Prior to two minutes before the call to order at the 12:30 p.m. meeting, your phone will be automatically muted when you join the meeting and music will be playing. A short overview of procedures will be given prior to the start. Phones will then be muted for the meeting to begin. Opportunity will be given for public comment. Recording will be available on the website after the meeting.