

**BOARD OF TRUSTEES  
HOWARD COUNTY JUNIOR COLLEGE DISTRICT  
1001 BIRDWELL LANE  
BIG SPRING, TX**

**BUDGET HEARING/ REGULAR MEETING**  
**TIME:** 11:45 a.m. Lunch - Tumbleweed Room  
12:30 p.m. Budget Hearing/Regular  
Meeting to Follow  
**DATE:** Monday, August 28, 2023  
**PLACE:** Board Room/Student Union Building  
and by telephone  
USA Toll-Free: 1-888-204-5987  
Access Code: 3148424#  
(see more details below)

## **AGENDA**

Howard College will convene as posted to consider and take formal action, if necessary, on the following agenda items:

### **I. PUBLIC HEARING ON 2023-2024 HOWARD COLLEGE AND SWCD BUDGETS**

#### **II. CALL TO ORDER**

- A. Invocation
- B. Recognition of Guests

#### **III. COMMUNICATION TO THE BOARD**

#### **IV. APPROVAL OF ROUTINE MATTERS**

- A. Minutes of Regular Meeting held on June 26, 2023; and Executive Session/Budget Workshop/Special Meeting held August 14, 2023; and Tax Hearing held August 21, 2023
- B. Financials for June and July 2023
- C. Monthly Reports of Auxiliary Services
- D. Personnel Matters
- E. Internal Audit Report

#### **V. UNFINISHED BUSINESS**

#### **VI. NEW BUSINESS**

- A. Visioning/Future Directions
  - 1. District
    - a. Adoption of Annual Budgets for Howard College and SWCD 2023-2024
    - b. Adoption of Tax Rate
    - c. Alumni and Donor Newsletter
  - 2. Big Spring
    - a. Land Lease with Delek Refinery/Rodeo Arena
    - b. Resolution, G.C. Broughton Foundation
    - c. Resolution, Maria Hoag Estate
  - 3. Lamesa
  - 4. San Angelo
    - a. Resolution, Lowe's Gable Grant Award
    - b. Resolution, Nita Browne
  - 5. SWCD
- B. Performance Measures/Outcomes
  - 1. Access
    - a. Official Enrollment and Contact Hours Summer I and II
    - b. Official Enrollment and Contact Hours Quarter 3
  - 2. Student Success
  - 3. Community and Workforce Development
  - 4. Performance Excellence
    - a. Quarterly Investment Report
- C. Monitoring

1. Purchasing
    - a. Periodic Moving Services RFP #23-003
    - b. RFP/Authority to Purchase Rodeo Trailer
    - c. RFP/Authority to Secure Vending Company
  2. Handbook and Catalog Changes
  3. Annual Review of Investment Policy and Strategy and Public Funds Investment Act Changes/Reaffirmation of Policy
  4. Auditor Services
  5. Construction/Renovation Projects
    - a. Library and Music Buildings Renovation Update/Change Orders
      1. Update on Practice Room Names
  6. Student Information System Project Implementation Update
  7. President's Report
    - a. Upcoming Activities
    - b. Recognitions
- D. Board Education and Development
1. Legislative and General Updates
  2. Conflict Disclosure Forms
  3. Board Training
    - a. 2023 Community College Association of Texas Trustees (CCATT) Annual Conference and Regional Meetings (September 15-16)
    - b. 2023 Association of Community College Trustees (ACCT) Annual Conference (October 9-12)
- E. Meeting Evaluation and Future Agenda Items

## VII. CHAIR'S REPORT

## VIII. ADJOURNMENT

**EXECUTIVE SESSION:** There may be an executive session to discuss litigation, property, gifts, personnel, security or economic development negotiations pursuant to Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.087.

*The Board of Trustees, administration and guests gather for lunch at 11:45 a.m. on the day of the Board meeting in the Tumbleweed Room in the Student Union Building on the Howard College campus. This is a social function unrelated to public business with no deliberation of items listed on the agenda.*

The meeting will be called to order at 12:30 p.m. To listen to the meeting beginning at that time, call the following number:

**Join the conference call for audio**

USA Toll-Free: 1-888-204-5987

Access Code: 3148424#

Related documents are available on the Howard College website at <https://howardcollege.edu/home/about/board-of-trustees/>.

Prior to two minutes before the call to order at 12:30 p.m. budget hearing and meeting, your phone will be automatically muted when you join the meeting and music will be playing. A short overview of procedures will be given prior to the start. Phones will then be muted for the meeting to begin. Opportunity will be given for public comment. Recording will be available on the website after the meeting.