

COUNTY OF HOWARD

The Board of Trustees of the Howard County Junior College District met for an executive session and regular meeting in the Fireplace Room in the Student Union Building on the Big Spring site and by telephone conference call on Monday, March 28, 2022.

The following members of the Board and District Administration were present:

Dr. John Freeman, Chairman
Maxwell Barr, Vice-Chairman
Adrian Calvio, Secretary
Dr. Marisha Beck
Michael Flores
Mark Morgan
Ben Zeichick

Cheryl T. Sparks, Ed.D., President
Amy Burchett, Ed.D., Executive Vice-President
Danny Campbell, Executive Dean, SWCD
Pam Callan, Executive Dean, San Angelo
Brenda Claxton, Chief Fiscal Officer/Controller
Eric Hansen, Chief Technology Systems/Data Security Officer
Rhonda Kernick, Chief Human Resources Officer
Fabian Serrano, Chief Operations and Safety/Security Officer
Steve Smith, Chief Business Officer/Internal Auditor

Others present were:

Tommie Alvarado, Director Testing/Student Development
Julie Bailey, Chief of Staff
Lee Bryant, Security
Monica Castro, Lamesa Director
Roger Cline, *Big Spring Herald*
Emma Garcia, Executive Assistant
Terry Hansen, Chief Special Projects
Teresa Morris, EDC
Mark Willis, EDC

Dr. Sparks explained procedures of the telephonic meeting. Chairman John Freeman called the meeting to order at 10:07 a.m. in accordance with Texas Government Section, 551.045 with all Trustees located in the Fireplace Room in the SUB on the Big Spring campus. Based on the suspended proceedings of the Open Meetings Act in accordance with Section 418.016 of the Texas Government Code, the meeting was open to the public through remote connection utilizing a toll-free number for audio purposes and visual presentation available on the website. The public was also entitled to participate and address the Board onsite. The meeting was recorded and will be available on the website.

Trustees moved into executive session at 10:07 a.m. under Economic Development Negotiations/551.087 to discuss an Economic Development prospect and project activity with EDC Executive Director Mark Willis and Assistant Teresa Morris and Personnel/551.074 to discuss cabinet leadership.

After a brief recess for lunch, Chairman Freeman reconvened the meeting at 12:45 p.m. and Adrian Calvio led the invocation. Dr. Sparks introduced Tommie Alvarez who was attending the meeting.

Next, the public was given the opportunity to communicate with the board. There were no comments.

Trustees considered routine matters including the minutes of the regular meeting on February 28, 2022, financials for February 2022, monthly reports of auxiliary services, and personnel matters. Mr. Calvio made the motion to approve the routine matters (see attached). Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees moved to New Business. The first item was Visioning/Future Directions. Dr. Sparks shared the COVID-19 Response Status #23 to date that is on the website. There were no changes to the *Open Howard College* plan. The district did officially move from amber to yellow status based on the level of COVID-19 penetration in the area. Trustees were reminded that the design of the Alert Status levels provided flexibility and authority to the administration to quickly change the status level as warranted.

Next, Trustees considered the cabinet leadership recommendations of the following individuals: Amy Burchett, Executive Vice-President; Brenda Claxton, Chief Fiscal Officer/Controller; Steve Smith, Chief Business Officer/Internal Auditor; Fabian Serrano, Chief Operations and Safety/ Security Officer; Rhonda Kernick, Chief Human Resources Officer; Eric Hansen, Chief Technology Systems/Data Security Officer; Pam Callan, Executive Dean-San Angelo; and Danny Campbell, Executive Dean-SWCD. Dr. Beck made the motion to approve the cabinet leadership recommendations. Mr. Zeichick seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered an Honorary Associate Degree for Randie Canterbury, one of the Tech Teach students scheduled to graduate in May who was recently killed in a tragic accident. Mr. Barr made the motion to approve the degree. Mr. Zeichick seconded the motion. All Trustees present voted in favor of the motion. Further information will be released upon notification of the family.

The second item under New Business was Performance Measures/Outcomes. Trustees reviewed the small class reports according to Coordinating Board guidelines.

The third item under New Business was Monitoring. Trustees considered a resolution for an Interlocal Agreement with the City of Big Spring for the SWCD Seal Coat Project for \$88,532.51 (see attached). Trustees considered the Big Spring campus Exterior Building Painting Project for \$89,926 by Dean Hagler, Ltd. (see attached). Lastly, Trustees considered the TASB Interlocal Participation Agreement for Risk Management Fund Coverage Programs (see attached). Mr. Barr made the motion to approve all purchases. Mr. Flores seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees passed on handbook and catalog changes.

Next, Trustees considered a new full-time position in the Financial Accounting area and a part-time job to full-time in the Student Accounting Department. Mr. Zeichick made the motion to approve the positions. Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees were updated on construction/renovation projects. Terry Hansen shared work to date on the Big Spring/SWCD roof projects. Supply chain issues are impacting progress, but the project is advancing quickly. Mr. Hansen also shared an update on the Library and Music Building renovation projects. First, there will be additional abatement measures taken on both buildings. The next step will be release of architectural plans for the bidding process to be considered at the May meeting. Mr. Hansen expressed concerns about the bidding climate due to supply chain issues. Fabian Serrano, Chief Operations/Safety and Security Officer shared information and timeline for the SWCD Diagnostic Center Abatement and Demolition project. The building is scheduled for abatement this year with demolition to follow. All three abatement projects are out for contractor review at this time.

Next, Eric Hansen shared work to date on the implementation of the CAMS student information system. The project is advancing on schedule.

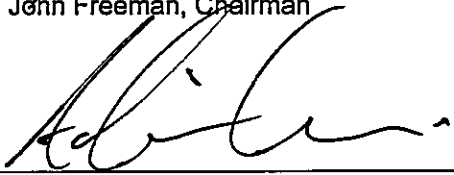
Next, Dr. Sparks reviewed the Board calendar of significant events. She recognized former rodeo students Katy Jo Gordon who competed and won Season Two of the Ultimate Cowboy Showdown and Dalton Kasel who has recorded the second-highest score in PBR history. She also recognized former Head Basketball Coach Mark Adams for his success at Texas Tech. She commented that publicity relative to Texas Tech's advancement in March Madness had resulted in much publicity for Howard College to include comments by Jae Crowder, NBA star for the Phoenix Suns and former player on Coach Adams' team that won the National Championship. She further shared that both chapters of Howard College Phi Theta Kappa have been named 2022 REACH Chapters and will receive special recognition by students wearing PTK graduation stoles. Lastly, she shared that Howard College has been designated a Military Friendly School for 2022-23, thanks to the efforts of Mike Hemmeter, District Director of Veterans Affairs/Campus Director of Student Services.

The last agenda item was Board Education and Development. Dr. Sparks updated Trustees on legislative and general matters. She shared facts about the Texas Higher Education 2022-2030 Strategic Plan which is an update to the 60X30TX plan.

There being no other business, Trustees adjourned at 1:52 p.m.



Dr. John Freeman, Chairman



Adrian Calvio, Secretary
By Julie Bailey