

## **BOARD OF TRUSTEES**

**HOWARD COUNTY JUNIOR COLLEGE DISTRICT  
1001 BIRDWELL LANE  
BIG SPRING, TX**

## **REGULAR MEETING**

**TIME:** 11:45 a.m. Lunch- Tumbleweed Room  
12:30 p.m. Regular Meeting  
**DATE:** Monday, October 17, 2022  
**PLACE:** Fireplace Room/Student Union Building  
and by telephone  
USA Toll-Free: 1-888-204-5987  
Access Code: 3148424#  
(see more details below)

## **AGENDA**

Howard College will convene as posted to consider and take formal action, if necessary, on the following agenda items:

### **I. CALL TO ORDER**

- A. Invocation
- B. Recognition of Guests

### **II. COMMUNICATION TO THE BOARD**

### **III. APPROVAL OF ROUTINE MATTERS**

- A. Minutes of Regular Meeting held on September 26, 2022
- B. Checklist for September 2022
- C. Monthly Reports of Auxiliary Services
- D. Personnel Matters
- E. Internal Audit Report

### **IV. UNFINISHED BUSINESS**

### **V. NEW BUSINESS**

- A. Visioning/Future Directions
  - 1. District
    - a. Resolution Presentations
      - 1. Dr. Brittany Stone Draper Vocal Scholarship Endowment
      - 2. Dr. Robert P. Hayes Memorial Scholarship
    - b. COVID-19 Response Status #30
    - c. West Texas A&M Finishers Club Update
  - 2. Big Spring Area
  - 3. Lamesa
  - 4. San Angelo
  - 5. SWCD
- B. Performance Measures/Outcomes
  - 1. Access
    - a. 8<sup>th</sup> Grade Cohorts Tracked
    - b. High School to College Rate
    - c. Application to Enrollment Rate
    - d. Dual Credit Conversion Rate
  - 2. Student Success
    - a. LEADS Final Report
  - 3. Community and Workforce Development
  - 4. Performance Excellence
    - a. Annual Security and Fire Reports (HC and SWCD)
    - b. Small Class Report

- C. Monitoring
  - 1. Purchasing
    - a. RFP # 22-012 Transformers
  - 2. Handbook and Catalog Changes
  - 3. Construction/Renovation Projects
    - a. Big Spring/SWCD Roof Project Updates/Flood Update/Change Orders
    - b. Library and Music Buildings Renovation Update
    - c. SWCD Projects Update
  - 4. Student Information System Project Implementation Update
  - 5. President's Report
    - a. Upcoming Activities
    - b. Recognitions
- D. Board Education and Development
  - 1. Legislative and General Updates
  - 2. Board Training
    - a. New Trustee Training
    - b. Purchasing Process Update
  - 3. Community College Association of Texas Trustees West Region Trustee Leadership Seminar Update
  - 4. Association of Community College Trustees Congress (October 26-29)
- E. Meeting Evaluation and Future Agenda Items

**VI. CHAIR'S REPORT**

**VII. ADJOURNMENT**

**EXECUTIVE SESSION:** There may be an executive session to discuss litigation, property, gifts, personnel, security, or economic development negotiations pursuant to Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.087.

*The Board of Trustees, administration, and guests gather for lunch at 11:45 a.m. on the day of the Board meeting in the Tumbleweed Room in the Student Union Building on the Howard College campus. This is a social function unrelated to public business with no deliberation of items listed on the agenda.*

The meeting will be called to order at 12:30 p.m. To listen to the meeting beginning at that time, call the following number:

**Join the conference call for audio**

USA Toll-Free: 1-888-204-5987

Access Code: 3148424#

Related documents are available on the Howard College website at <https://howardcollege.edu/home/about/board-of-trustees/>.

Prior to two minutes before the call to order at 12:30 p.m., your phone will be automatically muted when you join the meeting and music will be playing. A short overview of procedures will be given prior to the start. Phones will then be muted for the meeting to begin. Opportunity will be given for public comment. Recording will be available on the website after the meeting.