

## BOARD OF TRUSTEES

HOWARD COUNTY JUNIOR COLLEGE DISTRICT  
1001 BIRDWELL LANE  
BIG SPRING, TEXAS

## EXECUTIVE SESSION/REGULAR MEETING

**TIME:** 10:00 a.m. Executive Session  
11:45 a.m. Lunch  
12:30 p.m. Regular Meeting  
**DATE:** Monday, February 28, 2022  
**PLACE:** Fireplace Room/Student Union  
Building and By Telephone  
USA Toll-Free: 1-888-204-5987  
Access Code: 3148424#  
(see more details on page 2)

### AGENDA

Howard College will convene as posted to consider and take formal action, if necessary, on the following agenda items:

#### I. CALL TO ORDER

#### II. EXECUTIVE SESSION (Personnel/551.074)

- A. President's Evaluation

#### III. RECONVENE

- A. Invocation
- B. Recognition of Guests

#### IV. COMMUNICATION TO THE BOARD

#### V. APPROVAL OF ROUTINE MATTERS

- A. Minutes of Regular Meeting January 24, 2022
- B. Financials for January 2022
- C. Monthly Reports of Auxiliary Services
- D. Personnel Matters
- E. Internal Audit Report

#### VI. UNFINISHED BUSINESS

#### VII. NEW BUSINESS

- A. Visioning/Future Directions
  - 1. District
    - a. May 7 Election
      - 1. Certification of Unopposed Candidates
      - 2. Cancellation of Election
    - b. President's Contract/Job Description
    - c. COVID-19 Response Status #22
      - 1. *Open Howard College*
  - 2. Big Spring
    - a. Howard County Leadership Summit
      - 1. Texas Tech Partnership/ADN to BSN
      - 2. Vet Tech Program/USDA National Institute of Food and Agriculture Grant
      - 3. Upward Bound Grant
      - 4. BAM BIZHUB Partnership/Entrepreneur Certification
    - b. Moore Gift Resolution
  - 3. Lamesa
  - 4. San Angelo
    - a. San Angelo Chamber of Commerce/Economic Development Efforts
      - 1. Artisan Series/Partnership with the San Angelo Museum of Fine Arts
      - 2. ASL/Partnership with Hands Up Interpreting
      - 3. Electrical Certificate/International Brotherhood of Electrical Workers (IBEW) Partnership
      - 4. ASU Engineering Partnership/2 + 2 Engineering
  - 5. SWCD
    - a. Advisory Council Membership
    - b. Summer Dual Credit Session

- B. Performance Measures/Outcomes
  - 1. Access
    - a. Spring Enrollment and Contact Hour Report
    - b. Continuing Education/Workforce Training Quarter 1 Report of Enrollment and Contact Hours
  - 2. Student Success
    - a. Leading Indicators-Progress from Fall
  - 3. Community and Workforce Development
    - a. EMSI-Labor Market Analytics & Economic Data
  - 4. Performance Excellence
    - a. Quarterly Investment Report
    - b. Final Audit Document
- C. Monitoring
  - 1. Purchasing
    - a. Student Information System Servers, Storage and Servers Software
    - b. Transcript Services
    - c. SWCD Seal Coat Project/City of Big Spring Interlocal Agreement
  - 2. Handbook and Catalog Changes
  - 3. Construction/Renovation Projects
    - a. Big Spring/SWCD Roof Project Updates/Change Orders
    - b. Updates to Change Order #5
    - c. Change Order #6
  - 4. Student Information System Project Implementation Update
  - 5. President's Report
    - a. Upcoming Activities
    - b. Recognitions
- D. Board Education and Development
  - 1. Legislative and General Updates
- E. Meeting Evaluation and Future Agenda Items

## VIII. CHAIR'S REPORT

## IX. ADJOURNMENT

**EXECUTIVE SESSION:** There may be an executive session to discuss litigation, property, gifts, personnel, security or economic development negotiations pursuant to Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.087.

*The Board of Trustees, administration and guests gather for lunch at 11:45 a.m. on the day of the Board meeting in the Cactus Room in the Student Union Building on the Howard College campus. This is a social function unrelated to public business with no deliberation of items listed on the agenda.*

The meeting will be called to order at 10:00 a.m. and immediately move into Executive Session. The regular meeting will begin at 12:30 p.m. To listen to the meeting beginning at that time, call the following number:

**Join the conference call for audio**

USA Toll-Free: 1-888-204-5987

Access Code: 3148424#

Related documents are available on the Howard College website at <https://howardcollege.edu/home/about/board-of-trustees/>.

Prior to two minutes before the call to order at 10:00 a.m. and 12:30 p.m. meeting, your phone will be automatically muted when you join the meeting and music will be playing. A short overview of procedures will be given prior to the start. Phones will then be muted for the meeting to begin. Opportunity will be given for public comment. Recording will be available on the website after the meeting.