

**BOARD OF TRUSTEES**

**HOWARD COUNTY JUNIOR COLLEGE DISTRICT  
1001 BIRDWELL LANE  
BIG SPRING, TEXAS**

**REGULAR MEETING**

**TIME:** 11:45 a.m. Lunch-Tumbleweed Room  
12:30 p.m. Regular Meeting  
**DATE:** Monday, November 15, 2021  
**PLACE:** Fireplace Room/Student Union Building  
and By Telephone  
USA Toll-Free: 1-888-204-5987  
Access Code: 3148424#  
(see more details below)

**AGENDA**

Howard College will convene as posted to consider and take formal action, if necessary, on the following agenda items:

**I. CALL TO ORDER**

- A. Invocation
- B. Recognition of Guests

**II. COMMUNICATION TO THE BOARD**

**III. APPROVAL OF ROUTINE MATTERS**

- A. Minutes of Regular Meeting held on October 25, 2021
- B. Checklist for October 2021
- C. Monthly Reports of Auxiliary Services
- D. Personnel Matters
- E. Internal Audit Report

**IV. UNFINISHED BUSINESS**

**V. NEW BUSINESS**

- A. Visioning/Future Directions
  - 1. District
    - a. Schedule of Accountability Reports
    - b. Notice of Deadline to File an Application for Place on the Ballot
    - c. COVID-19 Response Status #19
      - 1. *Open Howard College* Update
  - 2. Big Spring Area
    - 1. Music Gift
    - 2. G.C. Broughton, Jr. Foundation and Maria Hoag Estate Gifts for Library and Departmental Projects
  - 3. Lamesa
  - 4. San Angelo
  - 5. SWCD
- B. Performance Measures/Outcomes
  - 1. Access
    - a. Continuing Education/Workforce Training Official Enrollment and Contact Hours with Comparisons
  - 2. Student Success
  - 3. Community and Workforce Development
    - a. EMSI Labor Market Analytics and Economic Data
  - 4. Performance Excellence
    - a. Peer College Enrollment Comparison
    - b. CCSSE and Graduate Survey Results
    - c. Quarterly Investment Report
    - d. Annual Investment Report

- C. Monitoring
  - 1. Purchasing
  - 2. Handbook and Catalog Changes
  - 3. New/Realigned Positions
  - 4. Construction/Renovation Projects
    - a. Big Spring/SWCD Campuses Roof Project Updates/Change Orders
    - b. Hail Storm #3
    - c. Construction Project-Architectural Services
  - 5. Audit Report
  - 6. President's Report
    - a. Upcoming Activities
    - b. Recognitions
  
- D. Board Education and Development
  - 1. Howard County Leadership Summit
  - 2. Legislative and General Updates
  - 3. Trustee Training
  
- E. Meeting Evaluation and Future Agenda Items

**VI. CHAIR'S REPORT**

**VII. ADJOURNMENT**

**EXECUTIVE SESSION:** There may be an executive session to discuss litigation, property, gifts, personnel, security or economic development negotiations pursuant to Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.087.

*The Board of Trustees, administration and guests gather for lunch at 11:45 a.m. on the day of the Board meeting in the Tumbleweed Room in the Student Union Building on the Howard College campus. This is a social function unrelated to public business with no deliberation of items listed on the agenda.*

The regular meeting will begin at 12:30 p.m. To listen to the meeting beginning at that time, call the following number:

**Join the conference call for audio**

USA Toll-Free: 1-888-204-5987

Access Code: 3148424#

Related documents are available on the Howard College website at <https://howardcollege.edu/home/about/board-of-trustees/>.

Prior to two minutes before the call to order at 12:30 p.m. meeting, your phone will be automatically muted when you join the meeting and music will be playing. A short overview of procedures will be given prior to the start. Phones will then be muted for the meeting to begin. Opportunity will be given for public comment. Recording will be available on the website after the meeting.