

## BOARD OF TRUSTEES

HOWARD COUNTY JUNIOR COLLEGE DISTRICT  
1001 BIRDWELL LANE  
BIG SPRING, TEXAS

## REGULAR MEETING

**TIME:** 11:45 a.m. Lunch-Tumbleweed Room  
12:30 p.m. Regular Meeting to Follow  
**DATE:** Monday, September 27, 2021  
**PLACE:** Fireplace Room/Student Union Building  
and By Telephone  
USA Toll-Free: 1-888-204-5987  
Access Code: 3148424#  
(see more details on page 2)

## AGENDA

Howard College will convene as posted to consider and take formal action, if necessary, on the following agenda items:

### I. CALL TO ORDER

- A. Invocation
- B. Recognition of Guests

### II. COMMUNICATION TO THE BOARD

### III. APPROVAL OF ROUTINE MATTERS

- A. Minutes of Regular Meeting held on August 30, 2021, and Special Meeting on September 20, 2021
- B. Checklist for August 2021
- C. Monthly Reports of Auxiliary Services
- D. Personnel Matters
- E. Internal Audit Report

### IV. UNFINISHED BUSINESS

### V. NEW BUSINESS

- A. Visioning/Future Directions
  - 1. District
    - a. Oath of Office
    - b. Statement of Officer
    - c. Foundation Appointments
    - d. Trustee Appointment Training
      - 1. Public Funds Investment Act
      - 2. Open Meetings Act
      - 3. Texas Higher Education Coordinating Board New Trustee Training
      - 4. Cyber Security Awareness
    - e. COVID-19 Response Status #17
      - 1. *Open Howard College* Update
    - f. Strategic Planning Calendar 2021-2026
    - g. 75<sup>th</sup> Anniversary Initiatives
      - 1. Events
  - 2. Big Spring Area
    - a. U.S. Department of Agriculture/National Institute of Food and Agriculture Grant Award/Veterinary Technician Program Update
    - b. GEO Partnership Update
  - 3. Lamesa
    - a. Dr. Wayne Smith Resolution
  - 4. San Angelo
  - 5. SWCD
- B. Performance Measures/Outcomes
  - 1. Access
    - a. Preliminary Fall 2021 Enrollment
  - 2. Student Success
    - a. QEP Report

3. Community and Workforce Development
4. Performance Excellence

C. Monitoring

1. Purchasing
2. Handbook and Catalog Changes
3. New/Realigned Positions
4. Appraisal District Nominations
5. Construction/Renovation Projects
  - a. Big Spring/SWCD Campuses Roof Project Updates/Change Orders
  - b. Hail Storm #3
  - c. Attorney General Opinion Request
6. President's Report
  - a. Upcoming Activities
  - b. Recognitions

D. Board Education and Development

1. Legislative and General Updates
2. Association of Community College Trustees Congress/October 13-16, 2021

E. Meeting Evaluation and Future Agenda Items

**VI. CHAIR'S REPORT**

**VII. ADJOURNMENT**

**EXECUTIVE SESSION:** There may be an executive session to discuss litigation, property, gifts, personnel, security or economic development negotiations pursuant to Government Code Section 551.071, 551.072, 551.073, 551.074, 551.076, 551.087.

*The Board of Trustees, administration and guests gather for lunch at 11:45 a.m. on the day of the Board meeting in the Tumbleweed Room in the Student Union Building on the Howard College campus. This is a social function unrelated to public business with no deliberation of items listed on the agenda.*

The regular meeting will be called to order at 12:30 p.m. To listen to the meeting beginning at that time, call the following number:

**Join the conference call for audio**

USA Toll-Free: 1-888-204-5987

Access Code: 3148424#

Related documents are available on the Howard College website at <https://howardcollege.edu/home/about/board-of-trustees/>.

Prior to two minutes before the call to order for the 12:30 p.m. meeting, your phone will be automatically muted when you join the meeting and music will be playing. A short overview of procedures will be given prior to the start. Phones will then be muted for the meeting to begin. Opportunity will be given for public comment. Recording will be available on the website after the meeting.