

## COUNTY OF HOWARD

The Board of Trustees of the Howard County Junior College District met for a regular meeting in the Fireplace Room in the Student Union Building on the Big Spring site and by telephone conference call on Monday, December 13, 2021.

The following members of the Board and District Administration were present:

Maxwell Barr, Vice-Chairman

Adrian Calvio, Secretary

Dr. Marisha Beck

Michael Flores

Mark Morgan

Ben Zeichick by phone

Cheryl T. Sparks, Ed.D., President

Amy Burchett, Ed.D., Executive Vice-President

Danny Campbell, Executive Dean, SWCD

Pam Callan, Executive Dean, San Angelo by phone

Brenda Claxton, Chief Fiscal Officer/Controller

Eric Hansen, Chief Technology Systems/Data Security Officer by phone

Rhonda Kernick, Chief Human Resources Officer

Fabian Serrano, Chief Operations and Safety/Security Officer

Steve Smith, Chief Business Officer/Internal Auditor

Others present were:

Julie Bailey, Chief of Staff

Roger Cline, *Big Spring Herald*

Ricky Creswell, Security

Emma Garcia, Executive Assistant

Terry Hansen, Chief Special Projects

Cindy Smith, Dean Student Success/Public Information Officer

Bryan Stokes, Director Institutional Effectiveness

Dr. Sparks explained procedures of the telephonic meeting. Vice-Chairman Maxwell Barr called the meeting to order at 12:45 p.m. in accordance with Texas Government Section, 551.045 with Ben Zeichick positioned by remote connection and other Trustees located in the Fireplace Room in the SUB on the Big Spring campus. Roll call was taken by voice response. Based on the suspended proceedings of the Open Meetings Act in accordance with Section 418.016 of the Texas Government Code, the meeting was open to the public through remote connection utilizing a toll-free number for audio purposes and visual presentation available on the website. The public was also entitled to participate and address the Board onsite. The meeting was recorded and will be available on the website.

Adrian Calvio led the invocation. The public was invited to address the Board. There were no comments.

Next, Trustees considered routine matters including the minutes of the regular meeting on November 15, 2021, and special meeting on December 6, 2021, monthly checklist for November 2021, monthly reports of auxiliary services, personnel matters, and an internal audit report (see attached). Mr. Calvio made the motion to approve the routine matters. Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

Trustees moved to New Business. The first item was Visioning/Future Directions. Dr. Sparks shared the COVID-19 Response Status #20 to date that is on the website. There were no changes to the *Open Howard College Plan* and Alert Status this month.

Next, Dr. Sparks shared a brief overview from the Howard County Joint Leadership Summit and the survey that the Economic Development Corporation asked each entity to complete. She indicated that a summary of comments made from the college would be submitted. She also shared action plans the college would be pursuing with other entities.

Next, Trustees considered several gift resolutions. Dr. Sparks shared each one including the G.C. Broughton Foundation donation of \$80,000 for computers for the Adult Education Literacy and Dental Hygiene Lab and dental chairs for Dental Hygiene, the Fred Krebs Endowed Scholarship donation of \$20,000 establishing scholarships for Big Spring and Lamesa as well as SWCD, the Roy and Michelle Worthy Endowed Scholarship donation of \$15,000

for scholarships for Big Spring, the San Angelo Health Foundation and the San Angelo Area Foundation for funds of \$224,000 for three years to fund non-profit leadership training at San Angelo, and the McGary Regan Foundation donation of \$10,000 for SWCD. Mr. Flores made the motion to approve the resolutions. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion.

Trustees moved to the second item, Performance Measures/Outcomes. Dr. Sparks reviewed the 21-22 Quick Facts that are available on the website.

Next, Dr. Sparks reviewed the reports on the student roundtable meetings held this fall. This year a meeting for virtual students was included.

Trustees moved to the third item, Monitoring. Trustees passed on purchasing.

Next, Trustees considered catalog changes regarding program and fee changes (see attached). Dr. Beck made the motion to approve the changes. Mr. Zeichick seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a faculty retirement resolution for Carla Harrold. Mr. Flores made the motion to approve the resolution. Dr. Beck seconded the motion. All Trustees present voted in favor of the motion.

Next, Dr. Sparks shared an update on new and realigned positions indicating that faculty displaced by the GEO closure have transferred to other open positions or retired.

Next, Trustees considered the renewal of the Vietnam Memorial lease agreement for 3 years. Mr. Morgan made the motion to approve the lease agreement. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees were updated on construction/renovation projects on the Big Spring/SWCD roof projects and the status of the insurance claim for hailstorm #3.


Next, Dr. Sparks reviewed the Board calendar of significant events and Trustees considered an early dismissal at 12 noon on Friday, December 17. Mr. Morgan made the motion to approve the early release. Dr. Beck seconded the motion. All Trustees present voted in favor of the motion. Dr. Sparks shared thank you notes and announced the San Angelo Registered Medical Assistant (RMA) program would hold a pinning and graduation on Thursday, December 16.

Trustees moved to the fourth item, Board Education and Development. Dr. Sparks shared updates on legislative and general matters including the Commission on Community College Finance that is conducting a year-long study of community college state funding to present recommendations for the next legislative session.

Lastly, Dr. Sparks shared that Trustee Marisha Beck completed the required new trustee training. She attended the THECB Leadership Conference in Austin earlier this month.

There being no other business, Trustees adjourned the meeting at 2:01 p.m.

  
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Dr. John Freeman, Chairman

  
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Adrian Calvio, Secretary  
By Julie Bailey