

COUNTY OF HOWARD

The Board of Trustees of the Howard County Junior College District met for an executive session and regular board meeting in the Tumbleweed Room in the Student Union Building on the Big Spring site on Monday, January 27, 2020.

The following members of the Board and District Administration were present:

Dr. John Freeman, Chairman
Maxwell Barr, Vice-Chairman
Adrian Calvio, Secretary
Patricia Bennett
Michael Flores
Emma Krabill
Mark Morgan

Cheryl T. Sparks, Ed.D., President
Amy Burchett, Ed.D., Vice-President Academic and Student Affairs
Danny Campbell, Administrative Dean Instruction, SWCD
Pam Callan, Administrative Dean for Instruction and Student Services, San Angelo
Brenda Claxton, Chief Fiscal Officer/Controller
Terry Hansen, Chief Athletic and Special Projects Officer
Jamie Rainey, Workforce and Community Development Officer, San Angelo
Fabian Serrano, Chief Operations and Safety/Security Officer
Steve Smith, Chief Business Officer/Internal Auditor

Others present were:

Julie Bailey, Assistant to the President
Lee Bryant, Security
Emma Garcia, Executive Assistant
Amanda Duforant, *Big Spring Herald*
Samantha Geer, *Big Spring Herald*
Ray Rivera, Campus Dean Adult, Continuing, and Career Tech Education
Cindy Smith, Director Information and Marketing

Chairman John Freeman called the meeting to order at 11:00 a.m. and moved into executive session to discuss roof litigation and the Board self-evaluation.

After a brief recess for lunch, Trustees held a public hearing on tax abatement guidelines at 12:55 p.m. There were no individuals wishing to be heard on the matter.

Chairman Freeman reconvened the meeting at 12:56 p.m. and Maxwell Barr led the invocation.

Trustees considered routine matters including the minutes of the regular meeting on December 16, 2019, monthly checklist for December 2019, monthly report of auxiliary services, personnel matters, and an internal audit. Mr. Calvio made the motion to approve the routine matters (see attached). Mr. Flores seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees moved to New Business. The first item was Visioning/Future Directions. Trustees considered the revision of tax abatement guidelines and criteria. Mrs. Bennett made the motion to approve the guidelines and criteria (see attached). Mr. Flores seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered the Dora Roberts Foundation resolution. Howard College received a gift of \$160,000 from the Dora Roberts Foundation for the Big Spring campus designated for two nursing chairs for the ADN program and scholarship funding. Mr. Calvio made the motion to approve the resolution. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a resolution thanking the Texas Workforce Commission for the grant awarded to the Lamesa campus for equipment. Mr. Barr made the motion to approve the resolution. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a resolution honoring the San Angelo Health Foundation. The San Angelo campus received \$270,160 that will provide equipment for the Health Science professions and expansion of the Medical Assistant program. Emma Krabill made the motion to approve the resolution. Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

The second item under New Business was Performance Measures/Outcomes. Trustees were updated on the audit and work to date.

The third item under New Business was Monitoring. Trustees passed on bids.

Next, Trustees were updated on work to the SWCD bus. Maintenance and repairs were under the budget amount of \$48,702, costing \$45,733. An additional \$7,912 for removal of the graphics and the wrap resulted in a total cost for bus maintenance, repairs and upgrades in the amount of \$53,645.

Next, Trustees were updated on the Big Spring campus bus barn enclosure and campus grounds work. The cost for the bus barn enclosure exceeded the budgeted amount of \$35,000 due to unclear information provided by the vendor, completing at a cost of \$48,529.84. The total cost of the project was \$54,013.84 with the installation of the overhead doors.

Next, Trustees considered student handbook changes regarding service animals and accommodations for housing (see attached). Mr. Barr made the motion to approve the student handbook changes. Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a new Surg Tech Associate of Applied Science program. Mr. Flores made the motion to approve the new program. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered personnel changes. Mr. Barr made the motion to approve the addition of an Associate Rodeo Coach position due to the changes in the Athletic Director role being assumed by the Head Rodeo Coach position. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

Next, Dr. Sparks reviewed the board calendar and gave a brief update on upcoming events scheduled throughout the district.

The last item under New Business was Board Education and Development. Trustees considered the Order of Election. Mr. Flores made the motion to approve the Order. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion.


Next, Trustees were given information on the Board of Trustees Institute (BoTI) that will be held March 23-25, and discussed possible attendance.

Lastly, Dr. Sparks shared legislative updates.

There being no other business, Mrs. Bennett made the motion to adjourn. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion. The meeting adjourned at 1:42 p.m.



Dr. John Freeman, Chairman



Adrian Calvio, Secretary
By Julie Bailey, Recorder