

COUNTY OF HOWARD

The Board of Trustees of the Howard County Junior College District met for an executive session and regular board meeting in the Burke Building Conference Room and the Maddux Student Center Auditorium, respectively on the SWCD site on Monday, September 23, 2019.

The following members of the Board and District Administration were present:

Dr. John Freeman, Chairman
Patricia Bennett
Michael Flores
Mark Morgan

Cheryl T. Sparks, Ed.D., President
Amy Burchett, Ed.D., Vice-President Academic and Student Affairs
Danny Campbell, Administrative Dean Instruction, SWCD
Brenda Claxton, Chief Fiscal Officer/Controller
Terry Hansen, Chief Athletic and Special Projects Officer
Fabian Serrano, Chief Operations and Safety/Security Officer
Steve Smith, Chief Business Officer/Internal Auditor

Others present were:

Julie Bailey, Assistant to the President
Roger Cline, *Big Spring Herald*
Robby Creswell, Security
Eric Hansen, Dean Information Technology
Cindy Smith, Director Information and Marketing

Chairman Freeman called the meeting to order at 11:06 a.m. and moved the board into executive session to discuss security matters. The board closed the executive session at 12:15 p.m.

After a recess to attend a SWCD proclamation, Deaf Awareness Week presentation, recognition of first responders and lunch, Chairman Freeman reconvened the regular meeting at 1:16 p.m. and Mark Morgan led the invocation.

Next, Trustees considered routine matters including the minutes of the regular meeting on August 26 2019, monthly check activity for August 2019; monthly reports of auxiliary services, personnel matters (see attached); and an internal audit report. Mrs. Bennett made the motion to approve the routine matters. Mr. Flores seconded the motion. All Trustees present voted in favor of the motion.

Trustees moved to New Business. The first item was Visioning/Future Directions. Dr. Sparks shared updates on the Texas Pathways initiative. Howard College has been advanced to Cadre 2 from Cadre 4 for Round Two.

Trustees moved to the second item, Performance Measures/Outcomes. Under accountability measures, Dr. Sparks presented the official summer enrollment and preliminary enrollment for fall (see attached) and analysis of trends. Cindy Smith shared an update on the Quality Enhancement Plan (see attached).

Trustees moved to the third item, Monitoring. Trustees considered bids. Steve Smith presented the bid for an exterior coliseum sign replacement. He recommended Golden Rule Signs with a bid of \$98,839.89 (\$79,484 from donated funds and \$19,255.89 from district funds). Mr. Morgan made the motion to approve the bid. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a policy in the Student Handbook regarding mandatory training required by federal law for students (see attached). Mr. Flores made the motion to approve the policy. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered the Howard County Appraisal District Board nomination. Mrs. Bennett made the motion to nominate Mark Barr. Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

Next, Dr. Sparks reviewed the board calendar and gave a brief update on upcoming events scheduled throughout the district.

Trustees moved to the fourth item, Board Education and Development. Trustees were updated on the itinerary for the Association of Community College Trustees Annual Congress.

Lastly, Dr. Sparks shared legislative and general updates

There being no other business, Mr. Flores made the motion to adjourn. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion. The meeting adjourned at 2:03 p.m.



Dr. John Freeman, Chairman



Adrian Calvio, Secretary

By Julie Bailey, Recorder