

COUNTY OF HOWARD

The Board of Trustees of the Howard County Junior College District met for an executive session and regular board meeting in the Tumbleweed Room in the Student Union Building on the Big Spring site on Tuesday, July 30, 2019.

The following members of the Board and District Administration were present:

Dr. John Freeman, Chairman
Maxwell Barr, Vice-Chairman
Adrian Calvio, Secretary
Patricia Bennett
Mark Morgan

Cheryl T. Sparks, Ed.D., President
Nancy Bonura, Administrative Dean for Student Services, SWCD
Amy Burchett, Ed.D., Vice-President Academic and Student Affairs
Danny Campbell, Administrative Dean Instruction, SWCD
Brenda Claxton, Chief Fiscal Officer/Controller
Terry Hansen, Chief Athletic and Special Projects Officer
Erin MacKenzie, Administrative Dean for Instruction and Student Services, Big Spring Area
Fabian Serrano, Chief Operations and Safety/Security Officer
Steve Smith, Chief Business Officer/Internal Auditor

Others present were:

Julie Bailey, Assistant to the President
Stephanie Bissonnette, Interpreter
Lee Bryant, Security
Shannon Creswell, Interpreter
Roger Cline, *Big Spring Herald*

Chairman John Freeman called the meeting to order at 10:05 a.m. and moved into executive session to discuss security matters. The board closed the executive session at 11:35 a.m. and returned to open session and Adrian Calvio led the invocation.

Trustees considered routine matters including the minutes of the regular meeting on June 24, 2019, monthly financials for June 2019, monthly report of auxiliary services, and personnel matters. Mr. Barr made the motion to approve the routine matters (see attached). Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

The Board moved to New Business. The first item was Visioning/Future Directions. Trustees considered the ratification of attorney firm engagement. Mr. Calvio made the motion to ratify the engagement of the Lewis Brisbois firm. Mr. Morgan seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered the Resolution supporting the designation of an extension of Interstate 27 as a future interstate in Texas. Mr. Calvio made the motion to approve the resolution (see attached). Mr. Barr seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered the finalization of 2019-2020 strategic goals. Mr. Barr made the motion to approve the strategic goals for 2019-20 to be student success, employees, workforce training and funding. Mrs. Bennett seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a letter of support for a grant proposal to the San Angelo Health Foundation. Mrs. Bennett made the motion to approve the letter of support. Mr. Barr seconded the motion. All Trustees present voted in favor of the motion.

The second item under New Business was Performance Measures/Outcomes. Trustees considered a faculty retirement resolution for retiring FCI instructor, Mark Burgess. Mr. Barr made the motion to approve the resolution. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion. Trustees passed on accountability measures.

The third item under New Business was Monitoring. Trustees passed on bids.

Next, Trustees considered handbook and catalog changes including Employee Handbook policies 1.7 and 5.1 regarding drug and alcohol prevention and guidelines for hiring personnel, respectively (see attached) and Board Handbook policy 4.22 on security matters. Mr. Morgan made the motion to approve the handbook changes. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion.

Next, Dr. Sparks reviewed the board calendar and gave a brief update on upcoming events scheduled throughout the district. She invited Trustees to attend the Success Summit on August 9.


The fourth item under New Business was Board Education and Development. Dr. Sparks reported that Trustee Emma Krabill had completed the required Texas Higher Education Coordinating Board New Trustee Training.

Lastly, Dr. Sparks shared legislative and general updates including highlights from the 86th legislative session.

There being no other business, Mrs. Bennett made the motion to adjourn. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion. The meeting adjourned at 11:42 a.m.



Dr. John Freeman, Chairman



Adrian Calvio, Secretary
By Julie Bailey, Recorder