

COUNTY OF HOWARD

The Board of Trustees of the Howard County Junior College District met for an executive session, planning workshop and regular board meeting in the Tumbleweed Room in the Student Union Building on the Big Spring site on Monday, June 24, 2019.

The following members of the Board and District Administration were present:

Dr. John Freeman, Chairman
Maxwell Barr, Vice-Chairman
Adrian Calvio, Secretary
Michael Flores
Emma Krabill

Cheryl T. Sparks, Ed.D., President
Nancy Bonura, Administrative Dean for Student Services, SWCD
Amy Burchett, Ed.D., Vice-President Academic and Student Affairs
Pam Callan, Administrative Dean for Instruction and Student Services, San Angelo
Brenda Claxton, Chief Fiscal Officer/Controller
Terry Hansen, Chief Athletic and Special Projects Officer
Jamie Rainey, Workforce and Community Development Officer, San Angelo
Steve Smith, Chief Business Officer/Internal Auditor

Others present were:

Julie Bailey, Assistant to the President
Lee Bryant, Security
Roger Cline, *Big Spring Herald*
Shannon Creswell, Interpreter
Elizabeth Dutra, Interpreter
Cindy Smith, District Director Information and Marketing
Bryan Stokes, District Director Institutional Effectiveness

Chairman John Freeman called the meeting to order at 10:05 a.m. and moved into executive session to discuss roof litigation. The board closed the executive session at 10:58 a.m. and returned to open session to begin the planning workshop.

During the planning workshop, Dr. Sparks reminded Trustees this new format is a result of the Board of Trustee Institute Commitment to Action. She then pointed out historical enrollment from 1946 to 2019, which is what Howard College is all about, students. She then reviewed the district vision, mission and values, indicating that we are transitioning to the planning stages for the three-year review of the district vision, mission and values in late 2019 and early 2020. The representative student we serve for each campus as well as the district was the next topic of presentation. Dr. Burchett shared how our students are doing using key success indicators. Then Bryan Stokes demonstrated interactive data and how to use the information, as well as key factors for collecting data and measuring goals in efforts to improve the success outcomes. Lastly, Trustees shared strategic budget priorities they would like to see the district focus on for 19-20. Trustees suggested focus on improvement of success metrics, student navigation from recruitment to graduation, staffing, alignment with Business and Industry and funding for programs, changing dynamics relative to dual credit and the traditional/nontraditional students, IT needs and missing opportunities for private sector support.

After a brief recess for lunch, Trustees reconvened at 12:49 p.m. and Michael Flores led the invocation.

Trustees considered routine matters including the minutes of the regular meeting on May 20, 2019, monthly financials for May 2019, monthly report of auxiliary services, personnel matters and an internal audit. Mr. Barr made the motion to approve the routine matters (see attached). Ms. Krabill seconded the motion. All Trustees present voted in favor of the motion.

The Board moved to New Business. The first item was Visioning/Future Directions. Dr. Sparks reported that the Texas Commission on Environmental Quality had non-suited Howard College in the lawsuit filed in January against numerous partners.

Next, Trustees discussed dates for the July and August meetings. A regular Board meeting may be held on July 30, and a budget workshop will be held on August 8.

Next, Dr. Sparks shared year-end budget balances with Trustees. She also shared planned year-end expenditures for the Big Spring, San Angelo and SWCD sites.

Next, Dr. Sparks shared an update on the Lamesa bathroom renovation funded by the Weaver Foundation of Dawson County.

The second item under New Business was Performance Measures/Outcomes. Dr. Sparks stated that accountability measures had been shared in the planning workshop.

The third item under New Business was Monitoring. Trustees considered an Interlocal Agreement with Region 16. Mr. Calvio made the motion to approve the agreement (see attached). Mr. Flores seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered an endowment transfer from the college to the foundation. Mr. Barr made the motion to approve the transfer. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees considered a resolution of HCJCD authorizing the auction of Howard County Trustee properties to the highest bidder for cash, without reservation (see attached). Mr. Barr made the motion to approve the resolution. Mr. Flores seconded the motion. All Trustees present voted in favor of the motion. The auction will be held on July 13.

Next, Trustees considered a bid for safety and security cameras and access doors for the San Angelo site. Steve Smith recommended a bid for \$128,876.00 from VGI Technology (see attached). Ms. Krabill made the motion to approve the bid. Mr. Barr seconded the motion. All Trustees present voted in favor of the motion.

Next, Trustees passed on handbook and catalog changes.

Next, Dr. Sparks reviewed the board calendar and gave a brief update on upcoming events scheduled throughout the district. She shared student athletic successes.

The fourth item under New Business was Board Education and Development. Dr. Sparks shared that the Coordinating Board training for Trustees had been shared with Trustee Emma Krabill and she has until July to complete the training.


Next, Dr. Sparks shared the Association of Community College Trustees Annual Congress would be held October 16-19, and asked Trustees to let her know if they planned to attend.

Lastly, Dr. Sparks shared legislative and general updates including appropriations for the 20/21 biennium.

There being no other business, Mr. Flores made the motion to adjourn. Mr. Calvio seconded the motion. All Trustees present voted in favor of the motion. The meeting adjourned at 1:19 p.m.



Dr. John Freeman, Chairman



Adrian Calvio, Secretary
By Julie Bailey, Recorder